

Communities & Customer Services Policy & Scrutiny Committee

Date:	4 March 2019
Classification:	General Release
Title:	Committee Work Programme
Report of:	Director of Policy, Performance & Communications
Cabinet Member Portfolio	Cabinet Member for Customer Services & Digital Cabinet Member for Sports, Culture & Community
Wards Involved:	All
Policy Context:	All
Report Author and Contact Details:	Aaron Hardy x 2894 ahardy1@westminster.gov.uk

1. Executive Summary

1. This report asks the Committee to suggest topics the 2019/20 work programme.

2. Key Matters for the Committee's Consideration

- 2.1 The Committee is asked to:

- Note the ongoing topic selection campaign
- Suggest items for the 2019/20 work programme

3. Topic Selection

- 3.1 The policy and scrutiny team is currently scoping topics for the 2019/20 work programme. The long list of topics will be drawn together through a horizon scanning exercise, discussions with officers in the relevant services and suggestions from members. The long list will be circulated to members of the committee for comments ahead of the first meeting of 2019/20.
- 3.2 When deciding which topics to include on the 2019/20 work programme, the committee is encouraged to consider:
 - Which items can scrutiny add most value to;

- When would be the best time to consider an item;
- Which items would enable scrutiny to contribute most to the council's priorities;
- What is the most appropriate way to consider a topic (e.g. committee report, task group or another approach); and
- Which items would help the committee best reflect the voice and concerns of residents.

3.3 The Terms of Reference for the Communities & Customer Services Policy & Scrutiny Committee, and Cabinet Members for Customer Services & Digital and Sports, Culture & Community are attached for information (Appendix 1).

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact Aaron Hardy

ahardy1@westminster.gov.uk

APPENDICES:

Terms of Reference for:

- Communities & Customer Services Policy & Scrutiny Committee
- Cabinet Member for Customer Services & Digital
- Cabinet Member for Sports, Culture & Community